



F&L Organizational Support Services, Inc.
Fiscal Sponsorship Frequently Asked Questions (FAQs)

Q: What is fiscal sponsorship?

A: Fiscal sponsorship is an arrangement that allows an IRS tax-exempt non-profit organization to offer their legal and tax-exempt status to individuals, groups or organizations —typically called “projects”—that are engaged in activities related to the sponsoring organization's mission.

As a nonprofit seeking to help other nonprofits and mission-driven programs or projects increase capacity and organizational effectiveness, F&L Organizational Support Services (F.L.O.S.S.) offers fiscal sponsorship to mission aligned entities.

Q: Is there a fee associated with fiscal sponsorship with F.L.O.S.S.?

A: Yes, F.L.O.S.S. retains a 10% administrative fee of each grant or donation received during our fiscal sponsorship partnership. This admin fee helps to offset the cost of the admin support (back office) provided to your project.

Q: How can a donor donate funds to my project?

A: Donors can donate to your project in any of the following ways:

- A check payable to F.L.O.S.S. **with your project named on the memo line** or clearly indicated in the correspondence accompanying the check. Our mailing address is F.L.O.S.S., 2022 St Bernard Avenue, Building C - Suite 233, NOLA 70116
- Use the unique PayPal link on the fiscal sponsorship page of our website, designated for your project (once we complete the written agreement). **Please ask your donors to specify the name of your project so that the funds are properly allocated**
- For ACH or wire transactions, please email our fiscal sponsor support desk at fiscalsponsupport@WeAreFLOSS.org and someone will contact you. Be sure to include all relevant information, a contact name and phone number in the email.

Q: How do I request the funds donated to my project?

A: You can request funds for your project by completing a check request form. Fill out the form completely, sign in the “requested by” section and return the form to fiscalsponsupport@WeAreFLOSS.org. If you did not receive a check request form for your project, please send an email to that email address to request one.

Q: How long does it take to receive funds?

A: We process checks every Thursday. Check requests received by 5 PM CST Thursday of one week will be processed and available the following Thursday. **While we do our best to accommodate occasional requests for a shorter turn around, we can in no way provide same day processing.**

Q: Can a donor call in a donation?

A: F.L.O.S.S. currently does not accept donations via phone.

Q: What options do my donors have for online donations to my project?

A: Once your fiscal sponsorship agreement is fully executed, as a part of your onboarding, you will receive a unique PayPal link your donors can use to donate to F.L.O.S.S. on behalf of your project. PayPal and Square are the two online donation options available to your donors.

We cannot accommodate requests to create multiple giving platforms for your project to support an individual campaign or fundraising drive for your project. As an organization, we use and link our banking information to PayPal and Square.

Q: Is there an option to wire funds to (donations) or from (payables) my project?

A: Wire transactions are available and may impose an additional fee, depending on the bank and the amount.

Q: Can you fiscally sponsor an out-of-state project?

A: Yes, F.L.O.S.S. can fiscally sponsor projects anywhere in the United States. The projects must be mission driven and charitable as determined by the IRC (internal revenue code) of the IRS (Internal Revenue Service)

Q: Do I have to be incorporated to be fiscally sponsored?

A: You do not have to be incorporated with the state to be fiscally sponsored; however, if you are incorporated as an LLC (or other for-profit entity), you will need to name a charitable program (project) inside of the LLC that can be fiscally sponsored. The agreement will be between F.L.O.S.S. and the project. ***F.L.O.S.S. cannot fiscally sponsor a for-profit entity.***

Q: How do I become fiscally sponsored?

A: If you are interested in fiscal sponsorship with F.L.O.S.S. and can answer YES to the following questions, please send an email to fiscalsponsupport@WeAreFLOSS.org and request a fiscal sponsorship agreement.

- Is your project mission driven and charitable?
- Can you provide a mission statement or overview of the project?
- Do you have funds for your project or are you currently fundraising?
- Have you received or are about to receive grant funding?
- Can you provide a budget for the project you would like us to sponsor?

If you have questions not addressed in this FAQ sheet, please send your inquiry to us at fiscalsponsupport@WeAreFLOSS.org and someone will reply to you within 24-48 hours (Mon-Thurs). We look forward to working with you as your fiscal sponsor in 2023!